

Tax Collector

\_\_\_\_ Approved \_\_\_\_ Denied

\_\_\_\_ Date: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ + State Fee: \_\_\_\_\_ = Total Fee: \$ \_\_\_\_\_

PERMIT #: \_\_\_\_\_

*This Item For Office Use*

**Town of Brookfield**  
**PERMIT APPLICATION**  
**AIR CONDITIONING only**

APPLICATION DATE: \_\_\_\_\_ PROPERTY ID#: \_\_\_\_\_

Property Street Address:		
Owner Name and Mailing Address:		Phone:
Applicant Name:		Phone:
Electrical Contractor Name:		Phone:
Contractor Address:		
Contractor License #:		Exp. Date:
Mechanical Contractor Name:		Phone:
Contractor Address:		
Contractor License #:		Exp. Date:

Description of Work:

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Value of Work: \$ \_\_\_\_\_

I hereby certify that I am the owner of record of the above named property, or that the proposed work is authorized by the owner and that I have been authorized to make this application as the designated agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature: Owner/Agent \_\_\_\_\_ Date \_\_\_\_\_ Signature: Contractor \_\_\_\_\_ Date \_\_\_\_\_

Building Official Approval \_\_\_\_\_ Date \_\_\_\_\_ Witness Authorization Signature \_\_\_\_\_ Date \_\_\_\_\_

**Town of Brookfield  
Land Use Office  
100 Pocono Rd.  
Brookfield, CT 06804**

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**ATTENTION PERMIT HOLDER**

**\*\*It is the responsibility of the permit holder or agent to call for inspections (minimum 24 hours in advance). The permit holder is responsible for all construction for that project. An oversight of code requirement(s) during plan review does not relieve you of your responsibility for compliance. During inspections, you may be required to make changes to insure that the current building & fire codes are satisfied.\*\***

- Per Chapter 127 of the Brookfield Code of Ordinances:

**Building Inspections which result in a failure will incur an additional \$25.00 fee for each reinspection.**

All reinspection fees shall be due and payable prior to the issuance of a Certificate of Occupancy.

- Per Chapter 242 of the Brookfield Code of Ordinances:

**Site Stabilization Inspections which result in a failure will incur an additional \$25.00 fee for each reinspection.**

All reinspection fees shall be due and payable prior to bond release.

***I acknowledge that per the Brookfield Code of Ordinances, I will be responsible for reinspection fees as outlined above. I also understand that it is my responsibility to call for inspections of the project.***

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*Applicant/Agent signature*

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*Date*

## TO CONTRACTORS:

CT. General Statutes (effective January 1, 2005):

§20-338b Building permit applications. Who may sign.

Any licensed contractor who seeks to obtain a permit from a building official may sign the building permit application personally or delegate the signing of the building permit application to an employee, subcontractor or other agent of the licensed contractor, provided, the licensed contractor's employee, subcontractor or other agent submits to the building official a dated letter on the licensed contractor's letterhead, signed by the licensed contractor, stating that the bearer of the letter is authorized to sign the building permit application as the agent of the licensed contractor. The letter shall not be a copy or facsimile, but shall be an original letter bearing the original signature of the licensed contractor. The letter shall also include:

1. The name of the municipality where the work is to be performed;
2. The job name or a description of the job;
3. The starting date of the job;
4. The name of the licensed contractor;
5. The name of the licensed contractor's agent; and
6. The license numbers of all contractors to be involved in the work.